

Request for Letter of Recommendation/Cover Sheet

Please attach this sheet to the front of your letter of recommendation with a paper clip.

Date:	
Letter Writer:	
Applicant Name:	
AAMC ID:	

Thank you for agreeing to write a letter of recommendation in support of my residency application. This sheet explains the special procedures needed to prepare a letter for ERAS—the Electronic Residency Application Service.

Please send the original letter of recommendation to my designated ERAS Dean's Office for transmission to ERAS using the following formation:

- Address the letter to "Dear Program Director"; individualized salutations are not necessary. (I would be happy to provide you a list of programs to which I am applying).
- Include in your letter whether or not I have waived my right to see this recommendation, as indicated below.
- Include my name and AAMC ID, as listed above, in the subject line or body of the letter.
- 4. Print your letter so that it may be scanned and added to my files.
- Attach this sheet to your letter before sending it, to help my designated ERAS Dean's Office identify your letter with my file.
- Some schools may accept ERAS letters of recommendation in electronic format.
 Feel free to contact my designated ERAS Dean's Office at the address below for accepted electronic formats (e.g. PDF).
- Finally, please deliver the letter to my designated ERAS Dean's Office at the address below:

Thank you for supporting my residency application.

Email: awyatt@msm.edu

waive m (FERPA)	waive) (I do not wai y right to see this letter ur ". I acknowledge that this on for a residency.	nder tl	ne "Family Educ	ational Righ	nts and Privacy A	
Signed:						
	Designated ERAS D	ean's	Office Mailing A	ddress		
	Adrienne L. Wyatt					
Department:	Office of the Registrar					
School:	Morehouse SOM					
Address:	720 Westview Drive					
City:	Atlanta	ST:	Georgia	Zip:	30310	
Phone:	(404) 752-1657	•	* Fax:	(404) 752-8	3686	

^{*} Check if your school accepts faxed documents before providing a fax number