

	MOREHOUSE SCHOOL OF MEDICINE	POLICY NUMBER	
		EFFECTIVE DATE	October 1, 2012
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	<u>SUBJECT</u> TOBACCO-FREE ENVIRONMENT POLICY	SUPERSEDES	March 1996

PURPOSE

Morehouse School of Medicine (“MSM” or “School”) is committed to providing a healthy working and learning environment for the entire campus community. To that end, a tobacco-free campus shall be established. The purpose of this policy is to reduce harm from tobacco use and secondhand smoke exposure, provide an environment that encourages persons to be tobacco-free, reduce health insurance and health care costs, and promote a campus culture of wellness.

APPLICABILITY

This policy applies to all MSM faculty, staff, students, residents, vendors and visitors at all times.

POLICY

MSM, including Morehouse Medical Associates, are designated tobacco-free environments. The goal of this policy is to provide a 100% tobacco-free, smoke-free environment for all students, residents, faculty, staff, vendors and visitors within all MSM facilities (including Morehouse Medical Associates facilities), vehicles, grounds and at all sponsored events, on and off campus. Therefore, MSM prohibits the use of all tobacco products or paraphernalia, including but not limited to, cigarettes, cigars, pipes, bidis, kreteks, smokeless tobacco, and snuff by all faculty, staff, students, residents, vendors and visitors in all buildings (including all offices, common areas and classrooms), indoor and outdoor facilities, walkways, parking lots, MSM vehicles owned, leased and operated regardless of their location, private vehicles, and all main campus outdoor areas.

COMPLIANCE

All members of the MSM community are asked to respectfully remind faculty, staff, students, residents, vendors and visitors who are using any tobacco product on MSM property about the School's Tobacco-Free Policy.

“No Tobacco” signage will be prominently posted throughout MSM's campus and off-site locations. No ashtrays shall be provided at any location on campus or any off-site location controlled by MSM. Tobacco products and/or cigarettes shall not be sold in any MSM facilities, including Morehouse Medical Associates facilities.

Copies of this policy shall be distributed to all faculty and staff and shall be included with information given to all admitted students and residents.

MSM will enforce this policy by determining appropriate educational and/or disciplinary actions for violators (students, residents, faculty, staff, and visitors):

- Students:** Verbal warning or conference with the Associate Dean of Student Affairs, mandatory enrollment in a tobacco prevention education program, monetary fines, community service, or suspension from extracurricular activities.
- Residents, Faculty and Staff:** Verbal warning, written reprimand placed in personnel file, mandatory enrollment in a tobacco prevention education program, or suspension without pay.
- Visitors and Vendors:** Verbal request to cease the use of tobacco or in cases where visitors or vendors fail to comply, request to leave MSM property, or in extreme cases, notification that the Office of Public Safety will be called.

WELLNESS ASSISTANCE

MSM offers its employees smoking cessation assistance through the EAP Program. Employees may visit <http://www.liveandworkwell.com> or call the toll free number (866-374-6060) to learn more about the smoking cessation assistance program.

The American Lung Association of Georgia provides smoking cessation services statewide. Options include Freedom From Smoking® Online, a program available 24/7 at <http://www.ffsonline.org> and the American Lung Association's Lung Help Line (800-LUNG-USA). For further information, please call 770-434-5864 or visit their website at <http://www.alase.org>.

You may also contact Live Healthy Georgia, a program sponsored by the Georgia Department of Public Health, by calling 1-800-QUIT-NOW or visiting their website <http://www.livehealthygeorgia.org>.