MOREHOUSE
SCHOOL OF MEDICINE

STANDARDS FOR COMMERCIAL SUPPORT

MOREHOUSE SCHOOL OF MEDICINE
CONTINUING MEDICAL EDUCATION OFFICE

COURSE DIRECTOR'S AGREEMENT

_____

Name of Course

_____

Date

_____

Location

Thank you for your interest in directing the above course that will be sponsored by the Morehouse School of Medicine's Continuing Medical Education (CME) Committee.

Morehouse School of Medicine (MSM) is accredited by the Accreditation Council for Continuing Medical Education (ACCME). The responsibility of the CME Committee and the Office of CME is to ensure that the programs adhere to the requirements of ACCME. The content of this agreement relates to that responsibility.

STANDARDS FOR COMMERCIAL SUPPORT OF CONTINUING MEDICAL EDUCATION

MSM endorses the ACCME Standards for Commercial Support. All monies from commercial supporters received in support of this activity must be in compliance.

Prior to the course, all faculty members are asked to sign a Faculty Disclosure Statement. At the beginning of the course, the Course Director is to address this topic and give the faculty an opportunity to disclose any possible or perceived conflict between their presentation and their personal activity. In addition, a complete Faculty Disclosure Statement will be disseminated to all attendees of the activity. This will allow the participants to make their own judgment about information presented in lectures.

No publicity, announcements, brochures or final programs should be printed without prior review by a MSM CME representative. FAILURE TO COMPLY WILL RESULT IN A RECALL OF THE CME CERTIFICATION.

THE COURSE DIRECTOR SHOULD INITIAL THE FOLLOWING TO CERTIFY THAT YOU UNDERSTAND AND COMPLY WITH THESE STANDARDS

You must:

_____ Require that commercial support is in the form of an unrestricted educational grant payable directly to the Morehouse School of Medicine, Attention: Office of Continuing Medical Education (OCME).

_____ Ensure that the CME program is intended for scientific or educational purposes and not for the purpose of promoting any products of commercial supporters.

_____ Provide meaningful disclosure to the audience, at the outset of the program, of: 1) the commercial supporters, and, 2) any significant relationships between the commercial supporters and individual speakers, moderators, and those who have control of content.

_____ Recommendations involving clinical medicine in this CME activity will be based on the best available evidence that is accepted within the profession of medicine as adequate justification for their indications and contraindications in the care of patients.

_____ Ensure recommendations involving clinical medicine in this CME activity will be substantiated by peer-reviewed sources, to the extent practical. Meaningful disclosure will be made to the attendees if products or procedures discussed are off-label, unlabeled, experimental, and/or investigational (not_FDA approved), and any limitations on the information presented, such as data that are preliminary or that represent ongoing research, interim analyses, and/or unsupported opinion.

_____ Ensure that all presentations provide an objective, balanced and scientifically rigorous review of ALL therapeutic options, data collection, analysis and experimental design. When appropriate, generic names or trade names from several companies will be used.

_____ Appoint an appropriate subject matter expert to review for bias the content produced by any speakers, authors, or editors who have a conflict of interest. The appointed subject matter expert will not have a conflict of interest. (The Course Director may be the initial reviewer.)

_____ Ensure that any commercial promotional activities and exhibits at a CME conference are not placed in the same room or in an obligate path to the educational program.

_____ Ensure that any commercial sponsored social events held in conjunction with an educational program are: 1) conducive to the discussion and exchange of ideas, and, 2) of a “modest” cost and length of time relative to that of the educational content.

_____ Ensure that industry has no role in determining the educational content of the CME program.

_____ Acknowledge commercial support using, **only,** the following format as outlined in the MSM CME handbook:
This activity has been supported in part by an educational grant from _____.

_____ Make any payments to faculty in compliance with OCME's written Honorarium Policy. This document is available in the CME department handbook.

_____ Recognize that acceptance of commercial support requires a written agreement that is signed by a representative of the MSM OCME and the commercial supporter prior to the delivery of CME content associated with commercial support.

_____ Contact OCME for instructions before accepting commercial support from an online grant submission system that requires you to agree with the terms and conditions of a commercial support agreement.

You Are NOT To:

_____ Accept any grants or payments directly from commercial sponsors.

_____ Permit the commercial sponsor to: 1) determine the amount of honoraria for speakers, or, 2) pay honoraria or reimbursement for expenses directly to speakers.

_____ Allow commercial supporters to submit unsolicited speakers lists or to make selection of speakers or conference topics.

_____ Permit commercial supporters to engage in scripting, targeting of points for emphasis, or other activities that are designed to influence the program content.

_____ Permit any commercially supported social events at CME activities to compete with, nor take precedence over, the educational events.

_____ Reference specific products in any printed materials when acknowledging commercial support for CME activity.

_____ Permit any advertisements for commercial products in any materials to be disseminated in the educational program room.

_____ Allow conference exhibit placement to be a condition of commercial support for a CME activity.

_____ Permit industry sponsors to reimburse CME conference attendees for any of their expenses.

COURSE DIRECTOR FINANCIAL RELATIONSHIPS

Within the last 12 months, have you, your spouse, or your partner had any commercial, administrative, or consultative agreements with the provider of any commercial product or service that would create a conflict of interest during the planning or implementation of their CME activity? (e.g., Do you own stock in a company that provides products or services that will be discussed? Are you an employee, officer, or director of such a company? Have you received grants, research support, royalties or consulting fees? Do you have any other relationship with a relevant commercial interest from which you might derive financial benefit?)

_____ Yes _____ No (If no, skip Next Question)

COURSE DIRECTOR CONFLICTS OF INTEREST

Name the commercial interest(s) and specify the nature of your relationship with them (e.g., shareholder, employee, consultant, director, speaker, etc.)

Affiliation/Financial Interest	**Name of Organization(s)**
Grant/Research Support	
Consultant	
Speaker's Bureau	
Major Stock Shareholder	
Other Financial or Material Support	

I HAVE READ, UNDERSTAND, AND AM WILLING TO COMPLY WITH ALL REQUIREMENTS FOR SPONSORSHIP OF THIS CME ACTIVITY.

_____
Signature

_____
Course Director (please type or print)

_____
Title

_____
Chief Executive Officer (CEO)

_____
Organization

_____
CME Representation Approval