iPad Manual for Pediatric Residents

Policy: iPad ownership and usage

- iPad is owned by MSM
 - Becomes property of resident upon graduation
- Program will provide iPads to learners to enhance medical education via but not limited to the following:
 - 1. Patient care
 - demonstration to parents / patients
 - ?EPIC EMR
 - 2. System-based Practice timely and effective access to internet resources
 - 3. Medical Knowledge access to electronic books, journals, articles and taking mini "ITEs"
 - Professionalism, Practice Based Learning, Interpersonal / Communication Skills
 - Logging Duty hours
- Each Resident has exclusive use of her/his iPad to support her/his learning during her /his training
 - Personal applications should NOT interfere with learning
- Resident agrees to replace iPad (or comparable device) if lost, stolen or damage
- If residents chooses not to take or use iPad, he /she may return it to Program Manager; however same expectations apply

Upgrading iPad

- Current Specs
 - iPad 2
 - Wi-Fi only
 - 16 GB
- To upgrade
 - Take UNOPENED iPad to Apple Store
 - Exchange it for iPad 2 with 3G
 - Resident responsible for cost difference
 - for Resident responsible for data service (AT & T or Verizon)
 - WebID code or email address: relliott@msm.edu

iPad Set – up Basics

- During set-up
 - 1. Enable Location Services
 - 2. Allow "Find My iPad"
 - Go to "Settings" then "General": Set Passcode
- Create iTune account (<u>www.apple.com</u>)
- Download MSM VPN
- ? CHOA EPIC
- Sync to MAC or PC

Protecting Patient Health Information (PHI)

- The iPad is intended for work; no apps should be installed that interfere with this primary purpose
- You MUST NOT leave your iPad unattended in the Hospital OR clinical site
- Do not store any identifiable patient information (PHI) locally on the iPad.
- DO NOT leave accounts open. Log out of your account when finished using the iPad
- Do not share your iPad password with others
- Do not lend your iPad to others

Policies: Infection control

- Infection Control
- Required to clean devices after every patient encounter
- Cases and Screen protectors
 - Easy to wipe clean & Help avoid damage from cleaners
- Cleaning solutions should contain bleach & ammonia
- Saniwipes for disinfection

Policy: Protection from Lost and Theft

- How to prevent theft/loss?
 - iPad & case asset tags
 - Lock screens set with program contact info
 - Be aware of surroundings
- Theft/Loss
 - If lost or stolen notify Program Manager ASAP
 - File a police report
 - Use the "Find my iPhone" app from another apple device or log into iCloud to lock and locate device
- Insurance options-
 - Applecare
 - Squaretrade (<u>www.squaretrade.com</u>) –covers only accidental damage not lost or stolen
 - Ensquared (<u>www.ensquare.com</u>) covers accidental damage and theft / stolen- \$150 deductible
 - Check with homeowner or renter insurance policy. May be covered

"Find My iPhone" app- REQUIRED

- Locates iPad if lost or stolen
- Open iTunes to buy / download apps
- Download / Install the "Find My iPhone app"
- Go to Settings then iCloud and turn on "Find My iPhone" service
- Go to Settinss then "Restrictions"; should be "off" (this will make it so that you will need a passcode to change/alter any accounts; ie: email, iCloud)
 - (you will set a passcode)
 - This will make it if someone steals your iPhone, they can't go into iCloud and turn off the service. If they turn off iCloud, you can't track your phone.
- You can go on iCloud.com and locate your device (follow instructions) OR go on another iOS device, go on the "Find My iPhone" app, log on and locate your device
- If you wipe all information off the device, you won't be able to track your iPad (you will have deleted iCloud)

Portability: Accessories

- Privacy Screen
- Custom iPad pocket on inside of white coat
- Case
- Keyboard
- Docking Station
- Carrying Straps

Websites

Apps

FREE

- Medscape
- AAP
- Pediatrics and PREP
- Take notes with Noterize and iAnnotate

COST

- PEDIATRICS CENTRAL Dx + ID + Rx
- Neonatology: Management,
 Procedures, On-Call Problems,
 Diseases, and Drugs, Sixth Edition (LANGE Clinical Science) [Kindle Edition]
- Color Atlas and Synopsis of Pediatric Dermatology : Second Edition [Kindle Edition]
- Handbook of Pediatric Emergency
 Medicine [Kindle Edition]