Morehouse School of Medicine
Department of Public Safety

Policies and Procedures – Institution Wide

Emergencies

For emergencies (Fire, EMS, Active Shooter) call 9-911 from any MSM phone or 911 from your cell phone; then call the MSM emergency line 404-756-7617 or ext. 7617. It is crucial that you also call MSM Police at 404-756-7617 or ext. 7617.
For all other emergencies or to report suspicious activity call the MSM emergency line at 404-756-6717.

Rave ALERT

Faculty, staff and students are automatically registered for emergency email messages via our RAVE ALERT system. You may register other email addresses for the same service. We **STRONGLY RECOMMEND** that you also register your cell phone so that you may receive emergency text messages.

Rave GUARDIAN

Rave Guardian is a system that can turn your cell phone into an emergency call box that you can use while on the main campus and all off-site facilities. While voluntary, we recommend you subscribe to this FREE service. Additional information can be found on the Public Safety web page.

Building Evacuations

You MUST evacuate the building immediately when the alarm sounds continuously or when notified through the RAVE ALERT system.

MSM ID

All faculty, staff and students MUST wear their MSM ID on the upper torso and visible at all times while on the main campus.

NO ONE is allowed to open or hold open a door to any building for anyone not properly displaying an MSM ID except for accepting a personal visitor or visitor to your department.

Working after hours

Employees and Students coming in after hours and on weekends MUST present their MSM ID, and sign in at the Lee Street gate.

Obeying a lawful order

All faculty, staff, students and visitors MUST obey the lawful orders of all MSM Public Safety officials.

Weapons

MSM will strictly enforce rules against possessing or storing firearms or other weapons in or on any property (including personal vehicles) owned or used by Morehouse School of Medicine.

Parking Deck Operations

The MSM Parking Deck is for the express use of our faculty, staff, students and visitors of the Morehouse School of Medicine.

Except for certain circumstances, over night parking is not allowed. Contact Public Safety for additional information.

All persons using the MSM Parking Deck MUST either pay a monthly fee or pay the daily rate in order to park in the parking deck.

MSM parking decals MUST be properly displayed when entering the parking deck. Violators will have to pay the daily parking rate to enter the parking deck.

Persons working at off-site facilities MUST show their MSM ID in order to park in the parking deck.

The posted speed limit is 5 miles per hour in the deck. Violators will be fined.

Playing loud music is not allowed in the parking deck.

Parking in a handicap parking space without properly displaying a handicap parking hang tag or license plate is a State of Georgia violation. Violators will be ticketed.

Parking in someone else’s reserve parking space is a violation. Vehicles parked in someone else’s space will be booted and fined.