

Creating a SafeAssignment

When it comes to students' intellectual work, originality and intellectual independence become instructor's pivotal concerns. Especially with the popularity of online resources, the concern of web plagiarism has been frequently brought up. Blackboard Learn 9 provides a tool "SafeAssign" which allows instructors and students to compare their writings with an anti-plagiarism Internet database and generate reports showing the percentage of overlapping content between the submitted paper and the anti-plagiarism database. An instructor can create a SafeAssignment for students to submit their papers. After students' submission, the instructor can view the report to determine intellectual originality of students' work.

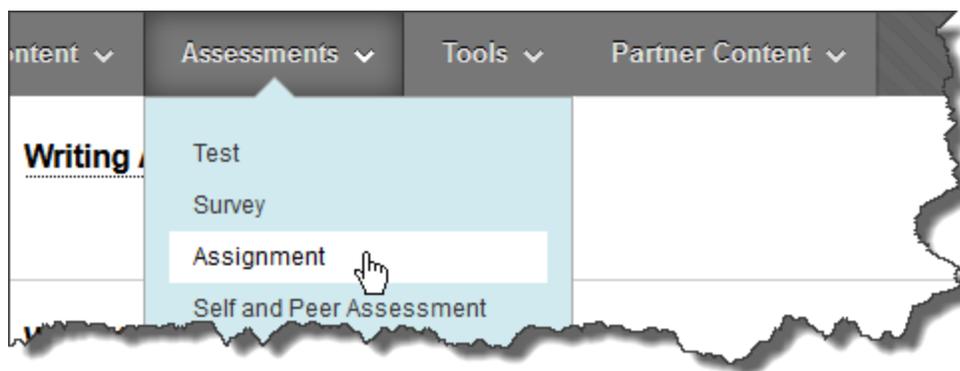
SafeAssign is fully integrated with the Assignment creation and grading workflow.

To create a SafeAssignment, please follow the steps below.

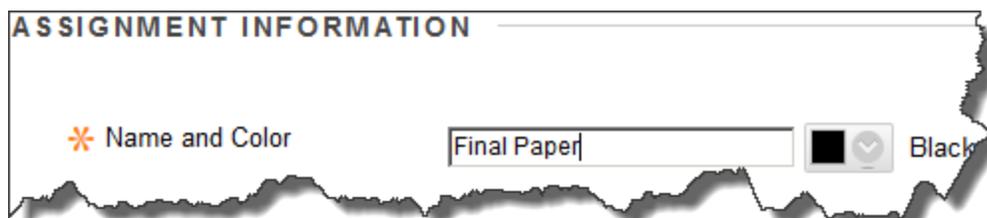
Step 1: Enter your course. Make sure **Edit Mode** is **ON**.



Step 2: On a course content page (typically under **Assignment** or **Course Content** menu tab), hover the mouse over **Assessments** and choose Assignment.



Step 3: Under **Assignment Information**, enter the name of the assignment and instructions.



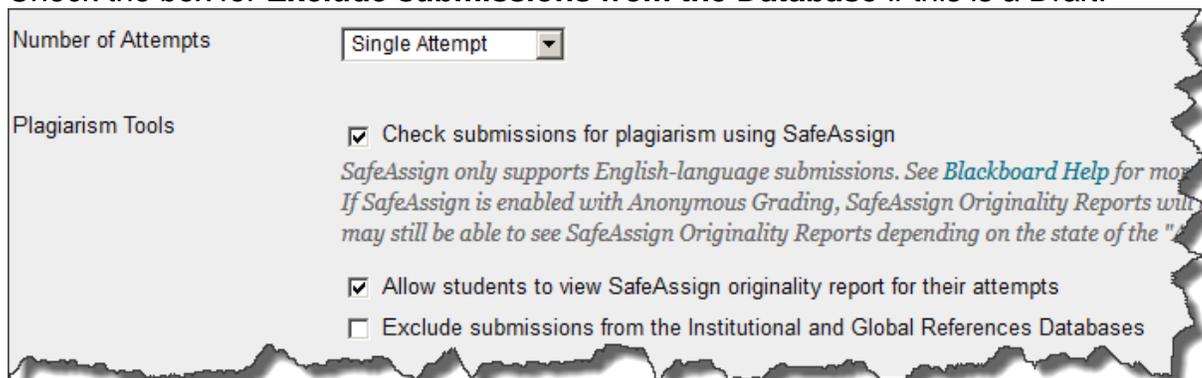
Step 4: Under **Assignment Files**, attach any documents if appropriate.



Step 5: Under **Due Dates**, enter the date and time the assignment is due.

Step 6: Under **Grading**:

- a) Enter the Points Possible – This is required.
- b) Click **Submission Details** to open this section.
You can choose Individual or Group Submission.
Choose Single or Multiple Attempts.
Check the box for **Check for submissions for plagiarism using SafeAssign**
Check the box for **Allow students to view SafeAssign report**.
Check the box for **Exclude submissions from the Database** if this is a Draft.



- c) Click **Grading Options** to open this section. You can choose to hide student names from submission attempts during grading, making them anonymous.
- d) Click **Grading Options** to open this section. Choose how you want the grades to be displayed in the Grade Center.

Step 7: Under **Availability**: Set the time availability for the SafeAssignment.
Click **Track Number of View**.

Step 7: Click **Submit** , a SafeAssignment is now created.