

Statistics Tracking

Statistics Tracking at the content item level allows Instructors to view detailed statistics on content item usage for all Course users. In addition to the availability and Review Status information available on the User Progress page, these detailed statistics can help Instructors determine how many times the particular content item was viewed and exactly when it was accessed..

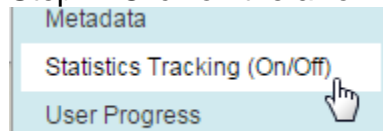
Statistics Tracking is separate from Course Statistics accessed from the Control Panel. Course Statistics provides information about Content Area access versus the item-by-item access displayed on the Statistics Tracking page for a content item.

Turning Statistics Tracking On and Off

The Instructor can turn Statistics Tracking on from the contextual menu of any content item while posting the item or going back later.*

Step 1: Open an item that you want to turn on statistics. Make sure **Edit Mode** is **ON**.

Step 2: Click on the arrow and choose **Statistics Tracking** from the drop-down menu.



Step 3: Click on the **On** button and then click **Submit**.

Viewing Statistics Reports for Content Items

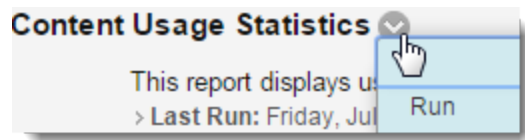
Step 1: Open an item that you want to check statistics. Make sure **Edit Mode** is **ON**.



Step 2: Click on the arrow and choose **View Statistics Report** from the drop-down menu.



Step 3: Click on the arrow next to **Content Usage Statistics** and choose Run.



Step 4: Fill in the Report Specifications including date range and format (PDF, HTML, Excel, Word).

Select the appropriate Users : All Users or Selected Users. Press CTRL to select more than one user from the list.

Step 5: Select **Submit** to run the report.

Step 6: Click **Submit** when finished.

***Note:** Statistics are only stored in the database when Statistics Tracking is enabled. If Statistics Tracking is turned on after some users have accessed the content item, the record of their access cannot be recovered. Data will only be displayed for those users who access the content item after Statistics Tracking was turned on.