



GMO 10-Day Proposal Submission Exception Request

Proposal Information

Principal Investigator (PI):	<input type="text"/>	Unit/Department:	<input type="text"/>
Sponsor (Proposal Agency):	<input type="text"/>	Proposal Announcement #:	<input type="text"/>
Announcement Issued Date:	<input type="text"/>	Sponsor Due Date:	<input type="text"/>

This is ☐ is not ☐ the first request for an exception to the 10-day rule this fiscal year for this investigator.

Grants Management Office (GMO) Research Administrator

Insert in the comment box below initial review comments regarding the current level of proposal completeness, making sure to list which documents are still outstanding.

Principal Investigator Acknowledgement

Reason for failure to meet 10-Day Rule: (Provide reason for failure to comply with five-day rule, including any actions that may be taken to prevent recurrence.)

Ability to meet 5-day deadline for OSP Review: If an exception to the 10-day is granted, I understand that this does not waive the requirement to submit the complete version of the proposal to OSP in sufficient time to meet the 5-day rule. I acknowledge that the proposal may receive minimal review in order to meet the sponsor's deadline.

Principal Investigator

Date

Dr. Rick Roberts, Executive Director, Grants Management Office

Date

GMO Internal Review Guidelines

Days Before Sponsor Deadline	Review Level	Review Scope
≥ 10 business days	Full Review	Proposal development, budget preparation, justification alignment, and grant application validation
< 10 & ≥ 6 business days	Limited Review	Proposal will be accepted, but review support is limited
≤ 5 business days	Minimal/No Review	Proposal will be validated