# How To View & Print Your Pay Stub (Direct Deposit Advice)

# Log into MSM Connect using your Network Login https://myportal.msm.edu/cp/home/displaylogin



## Click on the HR Tab and Click on Self Service Banner (SSB)



## Click on Employee

# Personal Information Fingloyee Personal Information Fingloyee Post a dardnesse, scriftering status, review name or status,

## **Click on Pay Information**

Browse				🕑 Hel	P
Home > Employee				P Find a page	
Personal Information Employee	Finance	1		ĺ	R
Time Sheet	Benefits and Deductions Retirement, health, flexible spending, miscelleneous, beneficiary, open enrollment, Benefit Statement.	Pay Information Direct deposit allocation, earnings and deductions history, or pay stubs.	Tax Forms W4 information, W2 Form or T4 Form.	•	
Jobs Summary	Campus Directory	Electronic Personnel Action Forms	Effort Certification		
Labor Redistribution					
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## Click on Pay Stub



Select the Year of the Pay Stub you want to Print from the drop down and Click on Display



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## Click on the Pay Stub Date of the Pay Stub you want to Print.

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Home > Pay	Stubs				
Select the Pay	Stub Date to access additiona	al information			
. Guider the r uy					
Pay Stubs for 20	014				
Pay Stub Date	Pay Period Begin Date	Pay Period End Date	Gross Pay	Met Pay	Massage
Jun 13, 2014	May 25, 2014	Jun 07, 2014	\$2,225.89	\$1,528.87	
May 30, 2014	May 11, 2014	May 24, 2014	\$2,140.66	\$1,533.58	
May 16, 2014	Apr 27, 2014	May 10, 2014	\$1,817,81	\$1,332.90	
May 02, 2014	Apr 13, 2014	Apr 26, 2014	\$1,708.18	\$1,253.84	
Apr 18, 2014	Mar 30, 2014	Apr 12, 2014	\$1,704.17	\$1,251.81	
Apr 04, 2014	Mar 16, 2014	Mar 29, 2014	\$2,085,62	\$1,499.55	
Mar 21, 2014	Mar 02, 2014	Mar 15, 2014	\$1,719.29	\$1,262.61	
Mar 07, 2014	Feb 16, 2014	Mar 01, 2014	\$1,720.87	\$1,248.61	
Feb 21, 2014	Feb 02, 2014	Feb 15, 2014	\$1,895.84	\$1,246.58	
Feb 07, 2014	Jan 19, 2014	Feb 01, 2014	\$1,695.66	\$1,244,90	
Jan 24, 2014	Jan 05, 2014	Jan 18, 2014	\$1,700.63	\$1,249.30	

## Beneath your Pay Stub, Click on the Printer Friendly Button

**Printer Friendly** 

With the Printer Friendly view open, press Ctrl+P or Print from the Internet Tool Bar. Select the Printer and Click Print

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Please contact the Payroll Department if you have any questions or concerns.

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Location: Harris Building, RM 128