

## **FY'11 FAC comments/recommendations:**

### **CH/PM:**

- Chair has no administrative support (previously provided by grants of former chair)

### **GEBS:**

- Need to make sure that grant applications reflect increased MSM tuition and stipends
- Budget committee review of adequacy of financial reporting and management of program
- Better mentoring of students to maximize use of available grant funds and minimize number of unassigned students for whom institution must provide tuition and stipend support
- Develop inventory of available PhD funding and present to students
- What are the open grant slots? – Need template

### **IT:**

- Disconnect in IT support
- Recommend assessment/survey to get a better sense of educational needs

### **General Counsel:**

- If paralegal funded, improvement in timeliness of service is expected

### **Counseling:**

- Insufficient resources to keep pace with growth in number of educational programs and number of students to be served
- Need additional professional counseling staff, tutors, administrative staff

### **Facilities:**

- Separate routine maintenance items from capital items
- Coordinate needed capital repairs/upgrades with planned renovations

### **Compliance:**

- Review of roles and responsibilities to ensure that accountability of senior administrators not being usurped by Compliance Office

### **Medical Education:**

- High ratio of administrative support/faculty
- Use all of COE funds originally slated for IT positions to cover total salaries of requested instructional support positions
- QEP budget should be part of budget review and approval process

### **Career Banding/Market Adjustments:**

- Staff market adjustments were not made in FY10 although funds were budgeted for that purpose
  - Funds should be made available in FY11 budget
- Departments required to pay new hires at market rates
- Departments requesting funds for market adjustments individually
- Need to centralize management and implementation of market salary corrections